

2018 Performance Metrics

Goal	Corporate Sustainability Metric	Total	Sub-Metric	Sub-Metric Data	GRI Indicators
Prosperity	Office Depot Sales (in millions)	\$11,015	Net Sales (all products & services)	\$11,015	G4-9
	Office Depot Spend (in millions)	\$8,464	COGS (all products & services)	\$8,464	
	Global Office Depot Gross Profit (in millions)	\$2,551	Gross Profit (all products & services)	\$2,551	
Planet	Eco-Conscious Sales	24%	Sales of products containing recycled content <sup>(2)</sup>	13%	G4-EN27
			Sales of products with other meaningful eco-attributes <sup>(3)</sup>	11%	
			Sales of products with third party eco-labels <sup>(4)</sup>	18%	
	Waste From Operations <sup>(5) (9)</sup>	52,873 mt	Waste Footprint (mt)	28,533	G4-EN23
			Recycling From Operations (mt)	24,340	
			Recycling Rate (%)	46	
	Weight of products recycled from customers <sup>(9)</sup>	9,305 mt	Tech (mt)	1,398	G4-EN28
			Paper (shredding) (mt)	5,323	
			Ink/Toner Weight (mt)	2,584	
			Batteries/Cellphones (mt)	0.43	
	Carbon Footprint From Transportation <sup>(9)</sup>	92,069 (mtC02e)	Carbon Footprint From Private Fleet (mtC02e)	11,074	G4-EN15, G4-EN30
			Carbon footprint from third party carriers (mtC02e)	33,894	
			Carbon footprint from long haul transportation (mtC02e)	35,813	
			Carbon footprint from shipping (mtC02e)	2,986	
			Carbon footprint from other transportation (mtC02e)	8,301	
	Carbon Footprint From Facilities <sup>(6) (7) (9)</sup>	254,200 (mtC02e)	Electricity (KWh) <sup>(8)</sup>	462,600,000	G4-EN3, G4-EN16
			Natural Gas/Propane/Fuel (mmbtu) <sup>(8)</sup>	454,000	G4-EN3, G4-EN15
Renewable Energy Credits Purchased (mtC02e)			7,300		
Water Usage	141,139 (kGal)	Water consumed from operations (kGal)	141,139	G4-EN8	
People	Socially Conscious Sales	4%	Diverse Supplier Sales (%)	4	
	Supplier Diversity	330	Number of Diverse Suppliers Supported	330	
	Philanthropy (in millions)	\$20	Number of Backpacks Donated	20,000	G4-EC1
			Value of In-Kind Donations (in millions)	\$20	
			Number of Volunteer Hours Served by Associates	20,000	
			Number of Associate Volunteers	5,620	
	Global Supplier Compliance <sup>(10)</sup>	82%	Number of Factories Manufacturing Private Brand Products	220	G4-HR9
			Number of Audits Conducted	229	
			Number of Factories with Satisfactory Audit Results	132	
Factories with Satisfactory Audit Results <sup>(11)</sup> (%)			82		

1 Office Depot US: products with at least \$1,000 sales.  
2 Includes products with 10% or greater postconsumer recycled content.  
3 Includes applicable green attributes excluding Recycled and Remanufactured.  
4 Not all products containing third party eco-labels are classified as green products.  
5 Combination of actual and estimated data, based on billing period, provided by Office Depot internal team and third-party waste management vendors; excludes data from locations serviced by municipalities that do not provide waste/recycling data to Office Depot; Waste footprint = tonnage sent to landfill, incinerated and/or waste to energy, excluding tonnage that was recycled.  
6 Facilities' are buildings owned or leased by Office Depot with utility usage in the reporting year; carbon footprint calculated following the WRI/WBCSD GHG Protocol, using actual and estimated monthly data from natural gas, electricity and propane; Office Depot US: includes estimated fugitive HFCs emissions and used the U.S. EPA Climate Leaders methodology, some of the reduction in footprint improvement attributed to updated EPA regional emissions factors.  
7 This figure excludes diesel fuel because it is a very small number.  
8 Actual and estimated based on monthly bills provided by vendors.  
9 Office Depot does not perform additional procedures to validate data provided by third parties, we are reliant on their reporting accuracy.  
10 The counts are limited to ODUS only and do not include divestitures.  
11 Satisfactory and Minor Progress are all reported as Satisfactory.